

RSO President Signature Page for 2009-2010

Student Involvement Center, a unit of the Dean of Students Office, Illinois State University

As the President and representative of my RSO, I agree on behalf of my RSO that we will adhere to the following rules and strive to meet all of the expectations:

Rules:

- 1) Be enrolled as a student at Illinois State University for the duration of my presidency;
- 2) A member of my RSO will attend the mandatory RSO orientation session;
- 3) Have a ratified constitution that meets all RSO requirements on file with the Student Involvement Center;
- 4) Maintain a level of membership of no less than five students (majority must attend ISU);
- 5) Register events with alcohol with the Student Involvement Center;
- 6) Follow the Non-discrimination in Membership Clause;
"Membership in a Registered Student Organization shall be open to all Illinois State University students. Officers of student organizations shall be students of Illinois State University. Faculty, staff members and their families, community persons and others may participate in Registered Student Organizations as associate members. When a student organization, whether national or local, has a selective membership (i.e., honor and recognition societies, or professional, service, and social groups) the organization shall not discriminate in member selection based on race, color, religion, sex, national origin, sexual orientation, ancestry, age, marital status, physical or mental disability, unfavorable discharge from military, or status as a disabled veteran or veteran of the Vietnam Era. Per section 106.14 of Title IX of the Education Amendments of 1972, social fraternities and sororities that are exempt from taxation under section 501 (a) of the Internal Revenue Code and whose active membership consists primarily of students in attendance at institutions of higher education may select members based on sex."
- 7) Follow the Non-discrimination in Educational Programming Clause;
"All Registered Student Organizations shall be in compliance with all federal and state statutes and regulations and Illinois State University policies pertaining to non-discrimination in educational programs. Consequently, access to all programming provided or sponsored by Registered Student Organizations shall be free from discrimination based on race, color, religion, sex, national origin, sexual orientation, ancestry, age, marital status, physical or mental disability, unfavorable discharge from military, or status as a disabled veteran or veteran of the Vietnam Era. Registered Student Organizations shall provide reasonable accommodations as necessary to individuals with disabilities in order to provide equal opportunity to participate in programs, services and activities."
- 8) Abide by campus policy, code of student conduct, city, state, and national laws. An RSO that violates city, state, or national law may be potentially liable in civil and criminal court as well as through the ISU student and student organization disciplinary process;
- 9) Be held liable for disciplinary action as a result of actions of individual members of the organization, while representing the organization;
- 10) Be responsible for all activities and/or damages resulting from its events. A RSO must exercise reasonable precaution (and abide by RSO Risk Management procedures) to ensure that its events, and agents acting on its behalf, do not harm people or cause damage to the property of students, university employees, other organizations, or the university;
- 11) Will not organize, sponsor, cosponsor, or in any way coordinate an event in university facilities with any student organization that has been prohibited from participating in that type of event or has had its RSO status suspended, placed on interim suspension, or terminated;
- 12) Be in good financial standing;
- 13) Will not chalk vertical surfaces or campus art work (artwork includes, but is not limited to, "In Exchange" and the "College of Business courtyard"). Will not use liquid chalk (or sidewalk paint) and will not chalk any horizontal surface that is not exposed to the rain;
- 14) Post flyers on designated bulletin boards only. Will not tape flyers to sidewalk, trees, walls, artwork, etc.

Expectations:

- Update information with the Student Involvement Center (through ICS) as soon as any changes are made;
- Check mailbox at least once per week during fall/spring semester and once a month during the summer;
- Receive e-mails from the RSO Listserv and distribute as necessary to organization members;
- Contact Student Involvement Center at 438-3212 or studentorganizations@ilstu.edu with any questions.

I agree to adhere to all the RSO Rules, expectations, and other policies outlined in this document and on the Student Involvement Center Policies and Guidelines website (<http://www.deanofstudents.ilstu.edu>). I understand that RSOs that do not adhere to these rules, policies, or expectations are subject to the judicial process (see Appendix 2 of the RSO Handbook for RSO Rights and Responsibilities related to the judicial process).

RSO Name _____

RSO President Print Name _____ **Date** _____

RSO President Signature _____

RSO Advisor Signature Page for 2009-2010

Student Involvement Center, a unit of the Dean of Students Office, Illinois State University

As an RSO Advisor, I agree to:

- 1) Be a currently employed, full-time faculty or staff employee of Illinois State University for the duration of my advisor commitment;
- 2) Keep in contact with the RSO members and make sure they are upholding their purpose/mission;
- 3) Act as a sounding board for members;
- 4) Help the RSO understand and abide by University policies, procedures, and RSO Rules;
- 5) Assist the President and organization members in adhering to the rules and expectations outlined in the President Signature Page;
- 6) Help with activities that the RSO hosts or participates in to the best of my ability;
- 7) If also serving as the fiscal agent for the RSO, ensure the RSO members are behaving in a fiscally responsible manner by signing-off on all university related financial transactions;
- 8) Receive e-mails from the RSO Advisor Listserv;
- 9) Serve as a contact person for the RSO for interested students (contact information to be posted on the Dean of Students Office web site and in publications);
- 10) Make sure the RSO registers events with alcohol with the Student Involvement Center;
- 11) Ensure the RSO adheres to the following non-discrimination in membership clause:
"Membership in a Registered Student Organization shall be open to all Illinois State University students. Officers of student organizations shall be students of Illinois State University. Faculty, staff members and their families, community persons and others may participate in Registered Student Organizations as associate members. When a student organization, whether national or local, has a selective membership (i.e., honor and recognition societies, or professional, service, and social groups) the organization shall not discriminate in member selection based on race, color, religion, sex, national origin, sexual orientation, ancestry, age, marital status, physical or mental disability, unfavorable discharge from military, or status as a disabled veteran or veteran of the Vietnam Era. Per section 106.14 of Title IX of the Education Amendments of 1972, social fraternities and sororities that are exempt from taxation under section 501 (a) of the Internal Revenue Code and whose active membership consists primarily of students in attendance at institutions of higher education may select members based on sex."
- 12) Ensure the RSO adheres to the following non-discrimination in educational programming clause;
and
"All Registered Student Organizations shall be in compliance with all federal and state statutes and regulations and Illinois State University policies pertaining to non-discrimination in educational programs. Consequently, access to all programming provided or sponsored by Registered Student Organizations shall be free from discrimination based on race, color, religion, sex, national origin, sexual orientation, ancestry, age, marital status, physical or mental disability, unfavorable discharge from military, or status as a disabled veteran or veteran of the Vietnam Era. Registered Student Organizations shall provide reasonable accommodations as necessary to individuals with disabilities in order to provide equal opportunity to participate in programs, services and activities."
- 13) Contact the Student Involvement Center at 438-3212 with any questions or concerns.

RSO Name _____

RSO Advisor Print Name _____ Date _____

RSO Advisor Signature _____